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84-546

**U.S. House of Representatives**  
COMMITTEE ON POST OFFICE AND CIVIL SERVICE  
SUBCOMMITTEE ON HUMAN RESOURCES  
511 HOUSE OFFICE BUILDING ANNEX 1  
Washington, D.C. 20515

TELEPHONE (202) 225-2821

February 1, 1984

[Redacted]  
Deputy General Counsel  
Central Intelligence Agency  
Washington, D.C. 20505

Dear [Redacted]

The Subcommittee on Human Resources is conducting a review of ethics programs in Federal agencies. As part of that review, it would be appreciated if you could summarize certain elements of the program in your agency which are described below.

Please explain the process and the content of your educational program for employees and officials in regard to the Standards of Conduct.

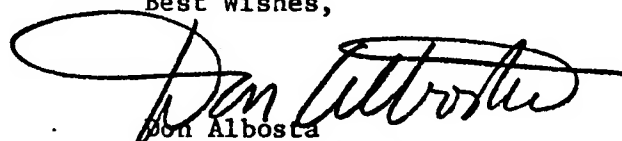
Please describe the process you use to enforce those Standards of Conduct. List adverse personnel actions taken and warnings issued based on violations of the Standards of Conduct.

Please send a copy of the current regulations, if any, promulgated by or for your agency, under the general Standards of Conduct of 5 C.F.R. 735. Also, please include a copy of any general guidelines you have issued on the Standards of Conduct and describe any system of advisory opinions or rulings that you utilize in addition to that of the Office of Government Ethics.

Your response by February 10th would be appreciated.

Thank you very much for your assistance in this matter.

Best Wishes,

  
Don Albosta  
Chairman

DA/JFg

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